



THE COMMUNICATOR

Week One – October 18th, 2010



Welcome!

JA Nova Scotia is excited to start the 2010-11 program year!

Welcome to all the new and returning achievers and advisors.

We're glad you have decided to further your future by joining JA. The year ahead should be exciting, fun, and successful for your company. There will be several social events for all Achievers to get to know each other and have lots of fun. Keep a close eye on the Notice Board section for all up coming events.

Join the Sales Club!

For each \$100 of product that you sell, you will receive a sales club pin and we will print your name in this section of the Communicator. These can be worn at JA functions to let everyone know how well you and your company are doing.

The Communicator is a weekly newsletter to keep all the companies informed. It must be read at each weekly meeting.

New Information is the first page of the newsletter. It gives information about the other companies, selling tips and points on production.

Tonight's Tasks & Due in Tonight is the second page and it lets everyone know what is expected of each company each night. Tasks should be delegated where necessary. Goals for the week can be set from this page.

Notice Board is on page three and should be read to the group each night to keep all achievers up-to-date on upcoming contests, trade fairs, events etc. We want everyone to be aware of all that JA offers so they can take advantage of them!

Sales Graphs are published weekly starting around week 7. Make sure you keep us up-to-date with your sales and break-even point so everyone can see your company's progress.

Keep us in the loop

If something special is going on in your company let us know at the office and we will gladly post it in the Communicator. Everyone should be able to share in your successes. Send your news to your program manager.

Communicator Online!

The Communicator will be published online each Friday afternoon on our web site at www.janovascotia.org under "Student Pages".

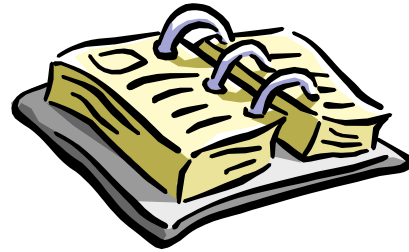
Facebook

Junior Achievement of Nova Scotia is on Facebook! Join our group and keep up to date with what is happening in our office!

The Paper Chase

This spot lists all the companies who have submitted everything that was due for the previous week. This also means that the companies listed have received their points for the week. So, make sure you get your paperwork in on time!

TONIGHT'S TASKS Week One



Get Acquainted Meeting

- Introduction of program and advisors Page 27 15 Minutes
- Team Building Page 29 60 Minutes
- Take Attendance (do weekly)

Planning the Business

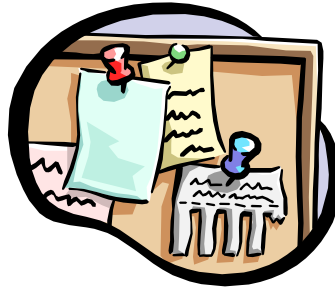
- Generate product ideas Page 36 30 Minutes
- Ask Students to research product idea's and bring next week

DUE IN TONIGHT

Weekly Summary (from the Lead Advisor's Guide)

The deadline for submissions is
Thursday at 4:30 pm

THE NOTICE BOARD



Program Managers

Southwestern NS

Brenda Kenney

Tel: (902) 691-2233

Fax: (902) 454-4514

bkenney@janovascotia.org

Northeastern NS

Jillian Ritchie

Tel: (902) 986-5644

Fax: (902) 454-4514

jritchie@janovascotia.org

Cape Breton

Maria MacDonald

Tel: (902) 563-8042

Fax: (902) 563-8043

mmacdonald@janovascotia.org

HRM

Jana Brown

Tel: (902) 454-4564

Fax: (902) 454-4514

jbrown@janovascotia.org

Program Assistant

Working with us until December are co-op students, **Chris Jobe** and **Hawa Kombian**.

Chris is working in the Sydney office and his email is cjobe@janovascotia.org. Hawa is working in the Halifax office and her email is hkombian@janovascotia.org. If you have any questions or comments feel free to contact them any time.

Achiever and Advisor of the Month

Each month we will feature an outstanding Achiever and Advisor in the Communicator. The selection of the Achiever of the Month will be based on nominations from the Advisor Team. The Advisor of the month will be chosen from the nominations from the Achievers. Therefore, Advisors should begin keeping an eye on Achievers and vice versa to see who does something extra special to be nominated for this award. The first Achiever and Advisors of the month will be for the month of October. All nominations must be received by the 4th of November. The nomination should include a brief summary about the Achiever or Advisor as well as the reason why they should be chosen. Send your nominations to your program manager by fax, mail or email.

Team Building

Tonight your group should be getting to know each other. Team building exercises are a great way to break the ice, start conversation and begin to have your company gel as a working group. Plan to spend about an hour having fun, learning about each other and growing as a team.